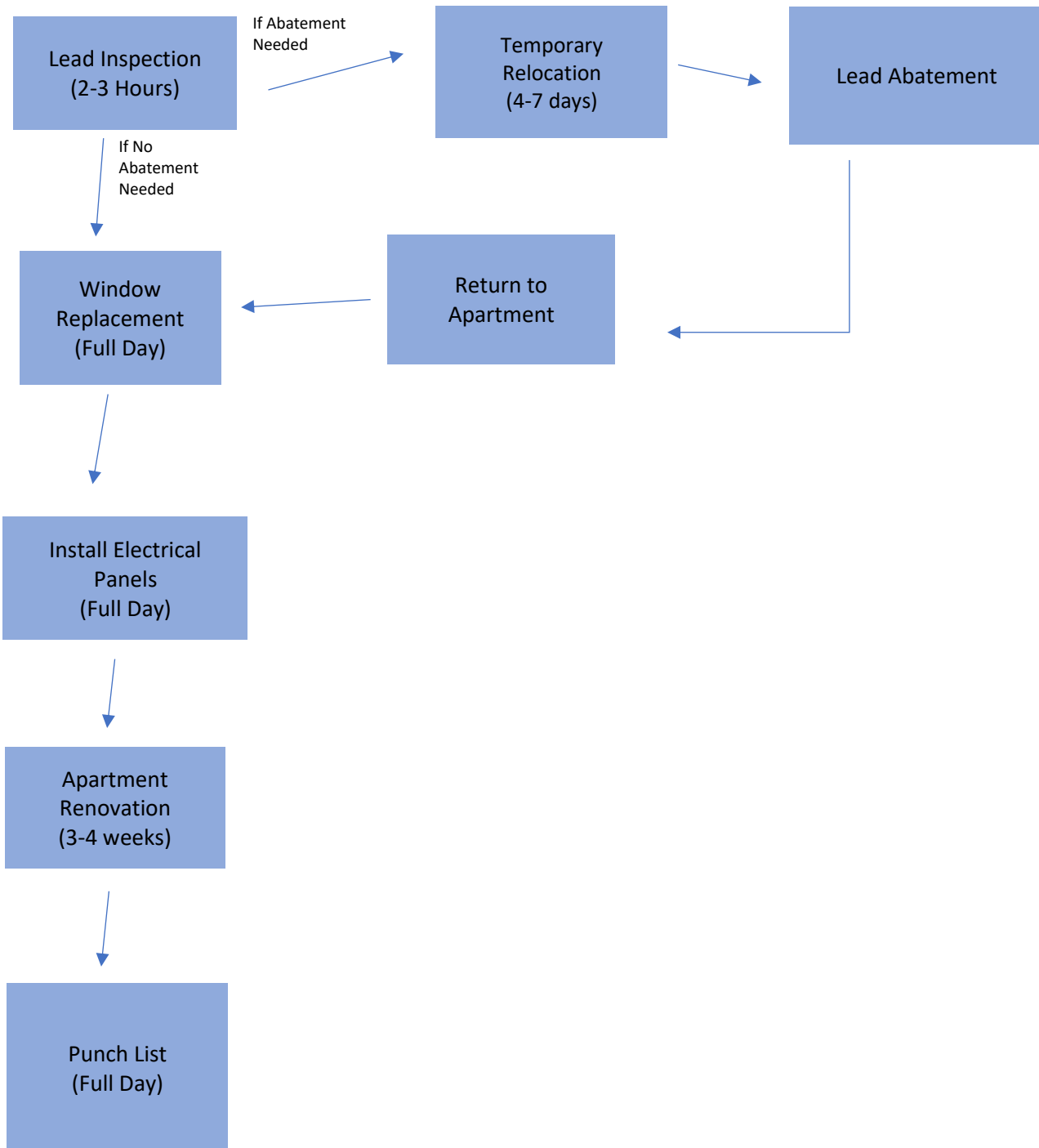




# Boulevard Together Full Renovation Plan

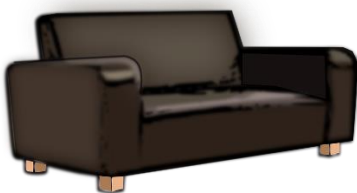
- Renovation Flow Chart
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# Renovation Flow Chart



# Hospitality Suite

- Contractors are on-site and ready to begin renovation work before 8:00am every morning.
- Residents are invited and encouraged to utilize the Boulevard Together Hospitality Suite each day.
- The Hospitality Suite is a safe space that offers coffee, tea, snacks, comfortable seating, restrooms, board games, and a fully-streaming HD television. It is located on the 3<sup>rd</sup> floor of 816 Ashford Street.
- Crated pets are allowed!



# Sav Relo

Boulevard Together has partnered with Sav Relo to assist residents with all their relocation needs during the renovation process, including but not limited to:

- The assignment of an individual Housing Coordinator.
- Providing updates to management and residents on the relocation process.
- Providing packing materials including bubble wrap, boxes, tape, etc.
- Assisting residents with light packing.
- Assisting with moving of furniture/items within the unit as needed.
- Coordinating and assisting with offsite storage and moving services.
- Managing the relocation of residents to temporary apartments.
- Arranging for residents to relocate to a hotel for lead abatement, if necessary.
- Providing stipends for food and travel if necessary.
- Assisting with pet related issues.

**Sav Relo**  
**816 Ashford Street #3<sup>rd</sup> Floor**  
**Brooklyn, NY 11207**  
**(718) 360-1694**

# Environmental/Lead Testing

- Before testing, Sav Relo will help residents to declutter all areas of the apartment, including closets, so that a licensed lead inspector can freely move throughout the unit to access and test portions of surface areas. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- Testing can take up to 3 hours and the report should be returned within 24 hours.
- The resident will be notified as to the results of the inspection. If the report determines that a lead abatement is necessary, the resident will be informed about the need to temporarily relocate to a hotel for the abatement process.
- The abatement process can take approximately 3-5 days and must be completed before the start of apartment renovation.

# Windows

- Sav Relo will help residents to remove all items on and within a 5ft x 7ft area around each window. A clear path must be available to access each window.
- Sav Relo will provide all packing materials, assist with light packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- All windows will be replaced within the unit within one (1) day.
- Window replacement may need to be rescheduled due to inclement weather. This may be done with very little notice. If this happens, Sav will immediately communicate this change in plan and provide a tentative date for the new window replacement appointment.

# Electric and Electric Panels

- Electricians will install new outlets and fire devices in all rooms and hallways. A new electrical panel will be installed in its current location along with any needed structural repairs.
- Sav Relo will provide a clear path by moving away household items and furniture so that contractors have access to all outlet walls (in all rooms) and hallways.
- Sav Relo will provide all packing materials, assist with packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- The electricity will be turned off while work is ongoing during the day and turned back on in the evening. It is anticipated that electrical work can take up to one or two (1 or 2) days to complete.

# Kitchen

- All belongings in the kitchen, including on kitchen countertops, above and inside cabinets, and on kitchen walls must be cleared for the kitchen renovation. The contractor will work with the resident and Sav Relo to coordinate the removal of all items in the kitchen prior to the commencement of the kitchen demolition.
- Sav Relo will provide all packing materials, assist with packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- Unfortunately, there will be no utilization of the kitchen sink while work is ongoing. Either the kitchen sink or the bathroom sink will be reinstalled and in working order at days end.
- In the case of an emergency, there may be a possibility of a full-line shutdown. This will be determined on a unit-by-unit basis . For example, a broken shut off valve at a kitchen sink may trigger a full-line shutdown.
- Walls will be plastered and tiled.
- New floors will be installed.
- New kitchen to be installed (cabinet, counter tops, appliances, lighting)
- Resident will not have use of kitchen for approximately three (3) days. During construction, the refrigerator will be relocated and plugged in, so that cold storage remains available.



# Bathrooms

- All belongings from the bathroom, including the inside and above the bathroom vanity, in cabinets, and on the bathroom walls must be cleared out for the bathroom renovation. The contractor will work with the resident and SAV Relo to coordinate the removal of all items in the bathroom prior to the commencement of the bathroom demolition.
- Sav Relo will provide all packing materials, assist with packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- There will be a full line water shutdown for plumbing work and there will be no use of sinks or toilets during the day while that work is ongoing. The contractor and Sav Relo will coordinate the days of the shutdown with management for tenant notifications.
- A toilet and one sink will be reinstalled and in working order at days end (this can be the bathroom or kitchen sink.)
- There can be no use of a tub/shower until the bathroom renovations are completed. It is anticipated that tub/shower use will be restricted for up to three (3) days.
- Plumbing will be repaired.
- Walls will be plastered, painted, and the floor will be retiled.
- Install new bathroom (tubs, vanity, sink, toilet, lighting etc.)

# **Bedrooms, Hallway,** **Living Room, Plaster &** **Paint, Flooring, Lighting**

- All the excess belongings in the Bedroom, Hallway and Living Room must be cleared out, prior to plastering, painting, new flooring, and lighting being installed.
- Sav Relo will provide all packing materials, assist with packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- The bed and the dresser may be removed from the bedroom for the duration of the bedroom flooring work. The contractor will work with the resident and SAV Relo to move the bed around the room to install the flooring, however, in cases where the bed is too large, it may need to be removed.
- Personal belongings will need to be shifted throughout the room by SAV for floor installation.
- Plaster and painting of walls, new floors and new lighting will be installed throughout.
- It is anticipated that this work will take approximately one (1) week to complete.

# Apartment Entry Door

- All personal items (extra locks, sacred articles, etc.) attached to the entry door and frame that the resident would like to keep must be removed before the renovation of the entry door and frame. All excess belongings near the entry door and frame must be cleared away prior to the removal and installation of a new entry door and frame.
- Sav Relo will provide all the packing materials, assist with packing, and provide moving and storage options, if necessary, at no cost to the resident. All valuables, financial and sentimental, should be secured prior to any third party entering your unit.
- It is anticipated that this work will take no longer than one (1) day.

## Punch List

- The contractor and the architect will conduct a punch list inspection to determine if there are any uncompleted work items remaining.
- It is anticipated that this work will take no longer than one (1) day.

# Photo Gallery

