

## EMERGENCY AND NON-EMERGENCY PROTOCOL FOR NOTIFYING RELIANT SAFETY FOLLOWING AN INCIDENT THAT REQUIRES AN INVESTIGATION:

### Emergency:



**Step 1:** Immediately **CALL 911**



**Step 2:** Go on the web to our Security Operations Center (SOC) at [www.reliantsafe.com/report](http://www.reliantsafe.com/report) and fill out our online form to open a case.



**Step 3:** Notify Reliant Safety's VP of Security Operations Neil Nappi via call or text at (917) 881-5382 Examples of Emergencies are as follows:

- Injury on the property that requires immediate medical attention (criminal and non-criminal nature)
- Fire
- Shooting
- Stabbing
- Sexual Assault
- Assault
- Robbery
- Burglary
- Larceny
- Sale of Narcotics
- Damage/destruction of property that is occurring in real-time
- Any incident not listed above that reporter believes requires an immediate response by local emergency responders.

### Non-Emergency:



**Step 1:** Go on the web to our Security Operations Center (SOC) at [www.reliantsafe.com/report](http://www.reliantsafe.com/report) and fill out our online form to open a case.

**Examples of Non-Emergencies are as follows:**

- Discovered property damage
- Improper garbage disposal
- Pet and/or human defecation/urination
- Possible narcotic sales on the property
- Injuries being reported after the fact.

\*If a reporter is unable to determine if an incident is an Emergency or Non-Emergency, it is recommended that the EMERGENCY protocols above be followed.

